

Proposed Bylaw changes:

1) Change Title and Article 1 to reflect Incorporated name:

**BY-LAWS
OF
MADISON CENTRAL ~~HIGH SCHOOL~~ BAND BOOSTERS, INC.**

**ARTICLE I
Name**

This organization shall be known as Madison Central ~~High School~~ Band Boosters, Inc.

2) Changes to allow flexibility in scheduling meetings and creating a quorum:

**ARTICLE IV
Meetings**

Section 1 - A regular meeting shall be held once each month from August through May in the Madison Central Band Room ~~or other location, as needed~~.

Section 4 - At regular or special meetings of the organization, attendance by ~~twenty~~ **fifteen** Band Booster members shall constitute a quorum. ~~Any meeting without a quorum may become an Executive Council meeting in order to approve necessary business of the Boosters in a timely manner.~~

**ARTICLE VI
Executive Council**

Section 4 - The Executive Council shall meet ~~monthly, including June and July as needed to conduct the necessary business of the Boosters~~. Special meetings of the Council may be called by the President. Members of the Council shall be notified of all called meetings. All meetings of the Council, with exception of the executive sessions, are open to the membership. Executive sessions are open only to the Band Directors, officers, and standing committee chairs of this organization. Any member with an item for discussion shall request the President to place it on the agenda for the next Council meeting.

3) Allow for flexibility for Nominating Committee and flexibility for voting:

**ARTICLE VII
Elections**

Section 2 - A Nominating Committee should be ~~elected at the December~~ appointed no later than the March meeting of the membership. A minimum of two members shall be ~~elected~~ named from the Executive Council and ~~four~~ two members shall be ~~elected~~ named from the membership. The committee will elect its chairperson.

Section 3 - A slate of candidates proposed by the Nominating Committee shall be presented to the membership ~~at the February~~ no later than the April meeting ~~for a vote~~. Nominations may be made from the floor after the report of the Nominating Committee. ~~The Membership shall decide upon the method for voting by a simple majority. These may include mail, electronic or telephonic voting. The method of voting shall be distributed to the Membership by electronic mail, shall be posted on the Associations website and by other means deemed as necessary by the Executive Council no less than 14 days prior to the deadline for voting. Elections shall then occur at the next scheduled membership meeting or within two weeks following that meeting using a method approved by the Membership.~~

4) Remove automatic replacement of President and Treasurer:

**ARTICLE VII
Elections**

Section 7 - Vacancies, ~~except for the President and Treasurer offices~~ shall be filled by election at the first membership meeting after such vacancy occurs. Nominations may be made from the floor.

**ARTICLE VIII
Duties of the Officers**

Section 2 - It shall be the duty of the Vice-President to assist the President as required and to perform the duties of the President during the latter's absence. ~~Should the President's office become vacant during a regular term, the Vice-President shall automatically succeed to the office. The Vice-President position shall then be filled by election at the first membership meeting after such vacancy occurs.~~ The Vice-President shall be a member of the Fundraising Committee and shall be responsible for communicating Band news to the membership.

Section 5 - It shall be the duty of the Assistant Treasurer to keep accurate records of each student's financial standing within the Band and all purchases paid by students or booster members, and shall perform the duties of the Treasurer in the latter's absence. The Assistant Treasurer shall be bonded for a minimum of \$10,000. ~~Should the Treasurer's office become vacant, the Assistant Treasurer shall automatically succeed to the office. The Assistant Treasurer position shall then be filled by election at the first membership meeting after such vacancy occurs.~~

5) Correction to Treasurer's duties:

**ARTICLE VIII
Duties of the Officers**

Section 4 - It shall be the duty of the Treasurer to receive all funds for any purpose whatsoever, to give proper receipts for these funds, and to deposit any and all such funds to the credit of the organization in a properly designated bank. The Treasurer shall also disburse such funds to approved bills and obligations provided for in the budget. Authorization for all other disbursements shall be made by the membership, except in an emergency at which time the Band Director, Assistant Band Director, or President can authorize a check up to \$200.00. The Treasurer may submit to the membership the name of one other band booster to serve as Co-Treasurer, with duties assigned as needed by the Treasurer. The Treasurer shall be bonded for a minimum of \$10,000. All checks shall have signatures of two of the following officers: Treasurer, Co-Treasurer, Assistant Treasurer, President or Vice-President. Bank signature cards for these officers must be signed at the beginning of the school year. The Treasurer shall provide a Treasurer's report at each monthly meeting, and shall submit to the MCHS ~~principal by July 1~~ **financial officer by July 10** an Income Statement reflecting Band Booster financial activities for the fiscal year just completed.

6) Removal of Alumni Association Committee and update duties to Communication Committee:

**ARTICLE IX
Committees**

The standing committees of the organization shall be the Fundraising Committee, the Programs/Event Committee, the Travel Committee, ~~the Alumni Association Committee,~~ and the Communications Committee. The Band Director and Assistant Band Director shall be ex-officio advisors to all standing committees. It shall be the duty of the standing committee chairpersons to appoint members to serve on their respective committees.

~~Section 4 - The Alumni Association Committee shall consist of at least two members who shall maintain a roster of alumni of the Band, assist the Vice President with communicating Band news to alumni, and assist the Fundraising Committee in communicating the fundraising opportunities to alumni.~~

Section 5 4- The Communications Committee shall consist of at least two members who shall photograph and/or record Band events; and assist the website manager by posting such media to the Band website after approval of the Band Director or Assistant Band Director; ~~and assist the Tournament of Bands Chairpersons in securing photographs and/or video footage of the Tournament of Bands participants.~~ Committee members shall post Band activities, news, photographs, video footage, calendars and other newsworthy events for the benefit of Boosters and alumni, with the advice and consent of the Executive Council and Band Directors. ~~Committee members shall also maintain a roster of alumni of the Band, assist the Vice-President with communicating Band news to alumni, and assist the Fundraising Committee in communicating the fundraising opportunities to alumni.~~

7) Addition of an Internal Auditor:

**ARTICLE X
Fiscal Policies**

Section 4 – The President shall appoint an Internal Auditor to review the financial records of the Treasurer for at least one month of each fiscal year. Any discrepancies in these records must be reported to the Executive Council at the next meeting.